

HFCL- CORPORATE SOCIAL RESPONSIBILITY ANNUAL ACTION PLAN -2022-2023

CSR ANNUAL ACTION PLAN FINANCIAL YEAR 2022-23						
Sl. No. (i)	Name of the CSR Project/ Program (ii)	Areas/Subjects specified under Schedule VII of the Companies Act, 2013 (iii)	Allocated Budget (iv)	Implementation Schedule (v)	Manner of execution (Direct/ through Implementing Agency) (vi)	Details of need and impact assessment, if any (vii)
1	Mobile Medical Units - PAN India	Promoting health care including preventive health	5,00,00,000	On or before 31st March 2025	Through Implementing Agency	Not Applicable
2	Advance Medical Relief – PAN India	Promoting health care including preventive health	40,00,000	On or before 31st March 2023	Through Implementing Agency	Not Applicable
3	SAMARTH – PAN India	Promoting education, including special education and employment enhancing vocation skills and training to promote rural sports, nationally recognised sports, Paralympic sports and Olympic sports	90,00,000	On or before 31st March 2023	Through Implementing Agency	Not Applicable

4	Animal Welfare Program – Delhi NCR	Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare etc.	30,00,000	On or before 31st March 2023	Through Implementing Agency	Not Applicable
5	KARUNA – PAN India	Making available of safe drinking water, ensuring environmental sustainability, setting up old age homes and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups, eradicating hunger, poverty and malnutrition, disaster relief and rehabilitation, rural development projects and slum area development	10,00,000	On or before 31st March 2023	Through Implementing Agency	Not Applicable
6	CSR Overheads	CSR Overheads	30,00,000	On or before 31st March 2023	Direct	Not Applicable
Total			7,00,00,000			
CSR liabilities for FY 2022-2023 i.e. 2% of the average net profits of the Company made during the three immediately preceding financial years i.e. 2019-20 -2021-22, in terms of the Section 198 of the Companies Act, 2013			<u>6.93.01.044</u>			

(viii) MODALITIES OF UTILIZATION OF FUNDS

- The CSR budget will be fixed in accordance with the provisions of the Companies Act, 2013, Rules made thereunder and the Guidelines.
- The budget will not be less than 2% of the average net profits of the Company during the three immediately preceding financial years.
- The CSR budget will be spent on CSR activities which will be approved by the Board on the recommendation of the CSR Committee.
- Funds will be disbursed in phase/tranche wise depending on the nature of the project. On the basis of the expenses incurred & the submission of the relevant supporting of the expenses, i.e. receipts, invoices, bank statements, etc. respective amount will be disbursed at different intervals as per the timeline agreed.
- CSR team will collect all the set deliverables from the implementation partners.

(ix) MONITORING AND REPORTING MECHANISM FOR THE PROJECTS OR PROGRAMMES;

The Monitoring Mechanism of each project will differ on the basis of the nature of the project. All the projects will be monitored & evaluated as per the objectives & deliverables set for respective projects as per Board & Committee recommendation.

- a. The CSR projects will be monitored at different intervals through field visits, monthly calls & reporting, cross reference communication with stakeholders etc.
- b. For the purpose of proper monitoring of the CSR projects, each project shall include well-defined timeline & parameters.
- c. Wherever applicable Utilization Certificate with a statement of expenditure duly certified by a Practicing Chartered Accountant/Authorized Auditor will be submitted by the partner organizations.

d. **Reporting & Documentation:**

1. Project documentation:

Reports like quarterly report, half-yearly report, annual report/closure report, case studies, etc. will be collected by the CSR team as per the agreed timeline for each project.

2. Financial Tracking:

In order to track the proper utilization of funds, wherever applicable, at different intervals of the project, CSR teams will collect & cross-check financial documents like invoices, salary slips & receipts, bank statements, Fund Utilization Certificate, etc.

(x) ALTERATION AND MODIFICATION OF AAP: The board hereby reserves all rights to alter and modify the given plan at any time, as per the recommendation of its CSR Committee, based on the reasonable justification to that effect.

Based on the recommendation of the CSR committee, the board in its meeting held on September 02, 2022, has hereby approved the above plan of action for undertaking its Corporate Social Responsibility (CSR) for the financial year 2022- 2023.